



NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH
[Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, GoI]
HYDERABAD

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INVITATION FOR TENDER

NOTICE INVITING TENDER FOR ENGAGEMENT OF NABL CONSULTANT FOR NABL ACCREDITATION OF NIPER-HYDERABAD LABORATORIES.

Ref No:NIPER/NABL/2020/01

Dated:04.09.2020

Tender Schedule

Last Date of Submission/ Receipt of tender documents	The tenders can be submitted up to 11/09/2020 at 12:30 Hrs The tenders have to physically reach NIPER, Hyderabad either by post or by hand
Opening of Tenders	The bids will be opened on 11/09/2020 at 15:00 Hrs.
For any Technical clarification	NIPER, HYDERABAD Phone No. 040-23074750, Extn:2031), dean.niperhyd@gov.in

1. Each quotation should be enclosed in cover and should be SEALED WITH AND SUPERSCRIBED with tender number and due date. Quotations should be addressed to "Director NIPER HYD" and delivered personally at NIPER Hyderabad, to DEAN OFFICE.
2. The quotation sent by Fax/e-mail, can be accepted at your risk provided the quotation reaches Dept. within the due date & time . If the Tender Opening Day falls on a Public Holiday , the tender will be opened on next working day. Quotations should be submitted only on working days.
3. The bids would be opened in the presence of the bidders who wish to attend the Bid-opening. However the representative should bring with them a letter of authority from the corresponding bidders, without which, they are not permitted to attend the Bid-opening.
4. The acceptance of the quotation will rest with the competent authority of NIPER, Hyderabad who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or all the quotations received without assigning any reasons.
5. Your offer shall be valid for thirty days from the date of opening of the quotations. No revision in price will be allowed after opening the quotation.
6. Unsolicited/conditional/Unsigned tenders shall not be considered.

On behalf of NIPER-Hyderabad

S. Ganapadhamu
I/C Registrar
04/09/2020

Dr.S.Gananadhamu

Request for Quotation / Engagement of NABL Consultant for NABL Accreditation of NIPER-HYDERABAD Laboratories

Technical Eligibility:

The technical proposal shall necessarily contain the following:

1. Documents related Company registration certificate, PAN card, GST registration certificate.
2. Profit and Loss Statement, Audited Annual Statement of Accounts and Income Tax Return in proof of having a minimum annual turnover for the past three financial years (2016-17, 2017-18 & 2018-19) of Rs. 15.00 Lakhs (Rs. Fifteen Lakhs) only per annum.
3. The consultant firm should have been approved by Quality Council of India (QCI), for dealing with NABL accreditation and certification work **OR** should have qualified Lead Assessor on ISO17025:2017 from NABL/QCI.
4. Past work experience, contract orders and completion certificates in brief along with the current assignments handled especially mentioning the major clients (not less than five) during the last three (3) financial years on NABL accreditation of R&D Laboratories/PSU/ State/Central government/ Private organizations.
5. Brief detail of qualified professionals employed by the bidder organization along with complete detail of team members proposed for NIPER-HYDERABAD assignment including their name, experience, profile, specialization etc. keeping in view the requirement mentioned in bid evaluation criteria are required to be furnished by the bidder.

[Handwritten signature and stamp]

TECHNICAL BID

ELIGIBILITY CRITERIA / COMPLIANCE STATEMENT

NIPER Ref. No. NIPER/NABL/2020/01

Dated:04.09.2020

Sl. No.	Specifications	Compliance Please write (Yes/No)	Remarks
1.	Brief description of bidders organisation is to be attached/uploaded.		
2.	Company Registration Certificate		
3.	PAN Card		
4.	GST Registration certificate		
5.	Profit and Loss statement, Audited annual statement of accounts of (2016-17, 2017-18 & 2018-19), in proof of having a minimum annual turnover of Rs.15.00 Fifteen lakhs per annum. (upload scanned copy)		
6.	Filled Income Tax Return(s) of the last three financial years. (upload scanned copy)		
7.	The NABL consultant firm should have been approved by the QCI, India or should have qualified Lead Assessor"s on ISO 17025:2017 for dealing with NABL Accreditation/certification work		
8.	<p>Past work experience in brief along with the current assignments handled especially mentioning the major clients (not less than five). Bidders are required to confirm the fulfillment of the evaluation criteria in the following areas:</p> <p>(A) Bidder shall demonstrate and should have work experience certificates, contract orders and completion certificates of their existence in the NABL consultancy services for the last 3 (three)years, preferably in Government/PSU/Private sector.</p>		

9	Brief detail of qualified professionals employed by the bidder organization along with complete detail of team members proposed for NIPER,Hyderabad assignment including their name, experience, profile, specialization etc. keeping in view the requirement mentioned in bid evaluation criteria are required to be furnished by the bidder. (upload relevant scannedcopies)											
10	<p>For the execution of NIPER,Hyderabad assignment, the bidders are required to furnish a <u>Work Plan</u> for effective execution of the assignment after clear understanding of the requirement keeping in view the Evaluation Criteria prescribed in the tender document. The details of team members proposed for NIPER-HYDERABAD assignment is to be provided asbelow:</p> <table border="1" data-bbox="268 869 874 1048"> <thead> <tr> <th data-bbox="276 880 435 947">Name of Team</th> <th data-bbox="443 880 667 947">Level in the Bidderorg.</th> <th data-bbox="675 880 866 947">Post Qualification</th> </tr> </thead> <tbody> <tr> <td data-bbox="276 958 435 1003"></td> <td data-bbox="443 958 667 1003"></td> <td data-bbox="675 958 866 1003"></td> </tr> <tr> <td data-bbox="276 1014 435 1059"></td> <td data-bbox="443 1014 667 1059"></td> <td data-bbox="675 1014 866 1059"></td> </tr> </tbody> </table>	Name of Team	Level in the Bidderorg.	Post Qualification								
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11	Undertaking Submitted											

FINANCIAL BID

NIT No. NIPER/NABL/2020/01, Dated:04.09.2020

Total Charges : _____ exclusive of all taxes

Exact Taxes Rate : _____ %extra

Validity of Offer / Quotation: _____

Payment Terms : Within 30 days of completion of Phases/ Activity/ Job
against satisfactory reports by User department.

Undertaking

I _____, hereby declare that I am a qualified bidder as per the terms and conditions of this tender by NIPER-HYDERABAD and I'll abide by them including Code of Integrity stipulated by NIPER-HYDERABAD and accept the punitive measures on its violation.