



NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
 (Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, GoI)
 Balanagar, Hyderabad – 500037

INVITATION TO TENDER
(Web Hosting Tender)

No: PUR/NIPERHYD/CONS/325/21

Date: 27-04-2022

To
 Dear Sir/Madam,

Sub: Quotation for Supply of Renewal of Server AMC – Reg.
 Our Enquiry No. : No. PUR/NIPERHYD/CONS/325/21 DT: 27-04-2022
 Last date for Submission: **04-05-2022 up to 14:30 Hrs. (IST)**
 Date of Opening: **04-05-2022 at 15.00 Hrs. (IST)**

We are interested in procuring the following material(s). Kindly, send us your quotation on or before **04-05-2022, by 14:30 Hrs to email ID: sp.niperhyd@gov.in** and send duly signed hard copy for our records.

S.No.	Particulars	Req. Qty
1	Renewal of server AMC for a period of one year from the date of purchase order issuance	01

TERMS & CONDITIONS

1. Quotations received after due date & time shall be summarily ignored. Quotation should be addressed to **The Director, NIPER Hyderabad, Balanagar, Hyderabad – 500 037**. The quotation sent by Fax/e-mail, can be accepted at your risk provided the quotation reaches the Stores & Purchase Section within the due date & time. *If the Tender Opening Day falls on a Public Holiday, the tender will be opened on next working day.*
2. The acceptance of the quotation will rest with the competent authority of NIPER, Hyderabad who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or all the quotations received without assigning any reasons.
3. **Your offer shall be valid for ninety days from the date of opening of the quotations. No revision in price will be allowed after opening the quotation.**
4. **Send your offer indicating the basic cost, taxes, packing, forwarding, freight, transportation, insurance, installation & commissioning charges etc., separately to ascertain the F.O.R NIPER HYD destination prices. The offers which are not complying with this condition are liable for rejection. Where there is no mention of these charges, the offer would be rejected as incomplete unless the prices quoted are on F.O.R destination prices.**
5. **Complete specification with manufacture's name and address should be given while quoting. Literature/Pamphlets Photograph of the item quoted should also be enclosed wherever applicable.**
6. **Prices are required to be quoted in units indicated in the enquiry. When quotations are given in terms of other units, relationship between two sets of units should be furnished. Quantity discounts,**



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if any should also be indicated. The items should be quoted indicating the serial No. of our RFQ.

7. No price negotiation will be entertained in normal course of action presuming that supplier will quote their best ground bottom rates.
8. Please furnish a list of Indian Purchasers with their satisfactory performance certificates, if any.
9. The mode of dispatch of the items must be mentioned clearly in the quotation.
10. Samples, if called for, shall be submitted free of charge and with no obligation basis.
11. The offered delivery period shall have to be strictly adhered to incase an order is placed.
12. **Penalty Clause for delays : The applicable rate is 0.5% per week & maximum deduction is 10% of the contract price.**
13. **ESI, IT would be recovered as per rules in case of Fabrication/Servicing/Maintenance jobs/ Installation charges etc.**
14. **Kindly furnish your PAN, GST, APGST and TIN Number in your quotation for our records. The Institute is applicable for GST @5% against DSIR exemption certificate.**
15. Payment will be made to the suppliers by RTGS through the State Bank of India, IDPL Branch, Balanagar, Hyderabad – 500 037, please inform your Bank details for RTGS Payment.
16. Bank Guarantees for EMD/PBG/Advance Payment etc., wherever applicable, shall be submitted from any nationalized/scheduled bank. In case of issue of such guarantees by a foreign bank, then the same should be confirmed by any Nationalized or scheduled bank located in India. The formats of bank guarantee required if any, may be obtained on request. The banks issuing the guarantees must be requested by the bidder to immediately send an unstamped duplicate copy of the guarantee by registered post (A.D) directly to the purchaser with a covering letter, to facilitate its verification.
17. All disputes arising out of this shall be referred to the sole arbitrator appointed by Director, NIPER HYDERABAD.
18. Tender conditions (printed on the reverse), if any, or otherwise sent along with the tender shall not be binding on us.
19. All the above instructions and our standard terms and conditions must be complied failing which your offer may be liable for rejection.

Yours faithfully,

(Dr. Jitender Madan)

2/10/2019